

WHITTINGTON HEATH GC PRIVACY NOTICE

Whittington Heath GC (The Club) is committed to protecting and respecting your privacy for any personal data you provide for the purposes of your membership.

The Club is the Data Controller. This means that we are responsible for deciding how we hold and use personal information about you, and are responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way. We are required under data protection legislation to notify you of the information contained in this privacy notice. It is important that you read this notice, together with any other privacy notice we may provide on specific occasions when we are collecting or processing personal information about you, so that you are aware of how and why we are using such information.

What personal data we hold on you

You may give us information about you by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with the Club. The information you give us may include your name, date of birth, address, e-mail address, phone number, name of the affiliated Clubs with which you are registered and gender (this is Data). We may also ask for relevant health information to gain permission to use a buggy in competitions or to justify a reimbursement of subscriptions. This is classed as special personal data. We will only collect data that we need to carry out the services as a member of the Club.

Why we need your personal data

The reason we need your Data is to be able to administer your membership and provide the membership services you are signing up to when you register with the Club. Our lawful basis for processing your personal data is that we have a contractual obligation to you as a member to provide the services you are registering for.

Reasons we need to process your data include:

For membership and club management

- processing of membership forms and payments;
- sharing data with committee members to provide information about club activities, membership renewals or invitation to social events;
- distributing the club newsletter promoting club activities; and
- analysing survey data and reports to monitor club trends; and

For training and competition entry

- sharing personal data with club coaches or officials to administer training sessions;
- sharing personal data with club team captains to facilitate arranging matches;
- using the competition on-line booking page on our website and publishing results on HowDidiDo; and
- sharing personal data e.g. telephone numbers with other members to facilitate management of competitions

Marketing and communications

- sending information about promotions and offers from sponsors;
- sending information about selling club kit, merchandise or fundraising.

On occasion we may collect personal data from non-members for instance from organisers of societies or participants in open competitions. Such information will be kept to a minimum and used to inform of other upcoming events that may be of interest. This information will be stored for up to one year after the event and then destroyed securely. Our lawful basis for processing data is consent. Therefore, we will need explicit consent from non-members to process this data, which we will ask for at the point of collecting it.

The Club has the following social media pages [Facebook, Twitter and Instagram]. All members are free to join these pages. If you join one of the Social Media pages, please note that provider of the social media platform(s) have their own privacy policies and that the club do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club social media pages.

Who we share your personal data with

When you become a member of the Club, if you are a playing member you will also automatically be registered the Staffordshire Union of Golf Clubs as part of your subscription goes towards supporting our county union. You will also be registered on CSI/BRS, which enables the Club to carry our administrative tasks to manage your membership. It also provides you access to the scoring system for entry of competition scores to help manage your handicap as well as using the on-line booking system. It further gives you the opportunity to register if you wish with HowDidiDo on which site competition results are published. The site also gives you the opportunity to track your playing record. Access to these sites will be with a unique username for each member supplied by the Club together with a generic password. This password can then be changed to a personal one by the member. The CSI system also provides each playing member with a unique Common Database for Handicaps (CDH) number that can be used by other clubs to verify handicaps and process AWAY scores. The data held on these databases is secured to the appropriate industry and international cyber security standards and protocols.

The Club does not supply any personal data it holds for this purpose to any other third party except to our Club professional who will use it from time-to-time to send out marketing information. The Club does not store or transfer your personal data outside of the UK.

How long we hold your personal data

We will hold your personal data on file for as long as you are a member with us. Data is updated every year on annual membership forms. Any personal data we hold on you will be securely destroyed after 2 years of inactivity on that member's account,. Your data is not processed for any further purposes other than those detailed in this policy.

Your rights regarding your personal data

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us we may not be able to register or administer your membership.